

**FirstCoast Metropolitan Community Church**  
**BOARD MEETING MINUTES – Monday, July 19, 2021 (recorded)**  
**Current Board: Jackie Gascho, Julie Russell, Sandy Speck, Mari Gilman**

**BOARD PRESENT:** Jackie Gascho, Interim Lay Pastor, Julie Russell, Vice Moderator, Mari Gilman, Treasurer, Sandy Speck, Clerk

**BOARD ABSENT:** none

**OTHERS PRESENT:** Hazel S, Lydia W, Sharon S, Carol N & Shirley V

**Active Members: 50**

**TASK ITEMS**

- The meeting began at 6:00 PM
- Pastor Jackie opened with prayer.

**Review of the agenda.**

**MOTION to Accept Agenda Sandy/Mari, Motion Passed**

**CONSENT AGENDA REPORTS**

**CLERK'S REPORT**

- Minutes from June 21, 2021, BOD meeting. (Mari)
  - Corrections in the 6/21 Treasurer's Financial Reporting  
TREASURER'S FINANCIAL REPORT May 17th BOD Meeting (Mari)
    - March weekly average \$534
  - TREASURER'S FINANCIAL REPORT **June 21st** BOD Meeting (Mari)
    - **May** weekly average \$534

**MOTION to accept the June minutes with the above changes Mari/Julie, Motion Passed**

**TREASURER'S FINANCIAL REPORT July 19th BOD Meeting (Mari)**

- Reviewed weekly attendance numbers.
  - June weekly average \$702
  - \$879 weekly YTD average (\$769 weekly Budget)
- Reviewed the Income & Expenses for June 2021
- Reviewed Designated Funds Balances as of 6/30/21. Mari asked that we begin to discuss how to 'redesignate those funds we can' to consolidate the categories in the upcoming months BOD meetings.
- June Taxes were paid to the IRS on 7/13 via online.
- 2<sup>nd</sup> Quarter 941 Tax Reporting will be mailed to IRS on 7/20
- June Assessment Report was completed and mailed to MCC on 7/9 with the check.
- 2<sup>nd</sup> Quarter BOP (Pension) report was completed and mailed to MCC on 7/9 with the check.

**MOTION to accept the Treasurer's reports Mari/Sandy, Motion Passed**

## **MINISTRY REPORTS AS NEEDED:**

**Service Ministry:** Lydia shared that 45 Blessing Bags have been prepared and distributed since the June BOD meeting. Today, Mari delivered to the AME church in St Augustine, 25 Blessing Bags for the DWD dinner on 7/19.

Mari also inquired on the cost of food for one dinner for the Dining with Dignity. \$200 - \$220 is the average cost of food to feed an average of 60 hungry folks. This does not include the 6 bags of bread nor the sweet goodies that are donated also donated by others for the dinner. Jackie suggested we consider taking that on in a future month for outreach this year.

**Received as Information.**

## **CONTINUING BUSINESS**

### **INTERIM LAY PASTOR REPORT:**

Jackie shared her latest report to MCC and the BOD:

Since the last report, I have been busy continuing with my Bible study group and my book study group. Also preparing worship on Sundays and continuing to prepare sermons. I really have nothing really new to report. I continue to meet with my mentor from TIM program, Danny Spears on a regular basis! He will be preaching for me one Sunday in August. Also, one day a couple weeks ago I drove to Gainesville and spent some time with Catherine Dearlove. I have also had a couple conversations with Reverend Aaron Miller and he and I have developed a good solid friendship.

We are getting ready for our August meeting on that first Saturday. We start meeting in person for worship one Sunday a month starting the first Sunday in September and continuing the first Sunday throughout the rest of the year.

I have had a few conversations with folks who are struggling with different issues.

I have continued to work with the vice moderator getting her up to speed on technical things.

I also continue to facilitate the back end of the zoom meetings for the board when they meet.

Our attendance on Sundays continues to remain constant between 20 and 30 live participants and then by the end of the evening it is anywhere from 70 -100 views. I continue to get positive feedback from the folks who do watch live on Sundays about the message.

**Received as Information.**

### **Next Location and Covid 19 Protocol Meeting Updates:**

Going forward there will be Covid 19 Update and Meeting in Person Update

### **Covid 19 Update/Protocol**

We are all hearing that the number of COVID cases are increase everywhere and FL has some of the highest numbers. There was concern about our FC MCC Protocol and not requiring masks to be worn so Mari will reach out to Dr Carol Grigg to get her input on updating our FC MCC Protocol for Meeting in Person to 'Masks will be required at all times for both vaccinated and non-vaccinated while in the meeting space' to support safety for all at this time. Once she makes that connection and if Dr Carol supports that she will reach back out to the BOD and to the COVID-19 Protocol & Meeting in Person Team of the change in plans. Then it will be communicated in Sunday Morning Worship, Midweek Memo and the Web site. That is the method of all/any changes to our FC MCC Covid-19 Protocol will be communicated.

**Received as information.**

## **Meeting in Person Update**

Mari reported that the Meeting in Person Team met last week on July 13<sup>th</sup> to review how the feedback on those who were contacted and if there were any questions. No questions but one person asked why we were only meeting once a month. Almost 90% of all folks had been reached out to by the end of last week. Mai will let the team know a week before the Aug meeting who has not pre-registers so each person can reach out to their 'peeps' and remind them to do so.

The next team meeting is Tuesday, 8/10 where we will review how the meeting went (set up / arrangements, pre-register, etc) and make any adjustments needed as we prepare for the first Sunday Morning Worship in September.

As of 7/19 we have 22 people pre-registered for the August meeting (19 members, 3 Friends).

As of 7/19 we have 13 people pre-registered for the September Sunday Worship (11 members, 2 friends).

## **Received as information.**

## **Carry Over Items:**

### **Letter to active members who we have not heard from for well over a year to remove them from our membership rolls.**

Sandy reported that she has a draft of short email to send and shared with the group. Some discussion on content was held for input to Sandy. Next step she will update and share with the BOD to review and then send to those individuals who were identified a few months ago.

## **NEW BUSINESS**

1. Membership Changes: (Sandy) No changes
2. August BOD Meeting via zoom: The next meeting will be August 16th, 2021, 6:00PM.
3. Outreach:
  - a. Mari shared that someone is donating \$100 monthly to match our monthly Outreach giving to \$200 monthly for the rest of 2021.
  - b. Mari shared the thank you letter from the St Johns Humane Society for the \$100 donation.
  - c. Mari suggested that we open a monthly outreach folder on our website and put these thank you letters out there for other to view. Everyone was okay with that so she'll work with Jim on that.
  - d. Lydia suggested we support the Betty Griffin Home for July. They are always in need of financial support from the community.

### **Motion to donate to Betty Griffin Home Sandy/Mari, Passed**

**The meeting ended at 6:30 PM after closing in prayer by Jackie.**

Meeting Minutes submitted by Mari Gilman, Treasurer