

FirstCoast Metropolitan Community Church
BOARD MEETING AGENDA
Sunday, June 21 – BOARD MEETING
2020 – Connecting with Christ
Current Board: Mari Gilman-Vice Moderator, Treasurer,
Dawn Tolman – Clerk, Sandy Speck, Julie Russell
CURRENT ACTIVE MEMBERSHIP – 84

Opening Prayer
Review of Agenda & Motion to Accept

REPORTS

Clerk of Board Report

Minutes from March 15, 2020 BOD Meeting (Dawn)
Minutes from May 17, 2020 BOD Meeting (Dawn)

Financial Report

May 2020 Income & Expense Report
Misc Items (Taxes, Assessment Rpt)
ReDesignation of Funds
Adjust Budget June – Dec 2020

Ministry Area Reports (As Needed)

POD Meetings

Pastoral Transition Update

Filling the Pulpit for June & July (updated list)

Selling the Property Update

Relocation Plan Update

Covid-19 & Meeting in Person Update

1. Update Temple Bet Yam
2. Meeting to Discuss Prep Plans
3. Survey for Members & Friends (review sample questions)
4. FL Pastors Zoom Meeting to Discuss

CARRY OVER ITEMS

1. Update on Notification to Members to Move to Inactive Status
 - a. Review Draft Letter Verbiage
2. Copier Location

NEW BUSINESS

1. Virtual Services:
 - a. CCLI Licenses (Copyright Coverage, SongSelect Advanced, Streaming), Drop Box
2. We Care Bags & Distribution
3. July BOD Meeting

Close in Prayer

Closed Executive Session

next time

FirstCoast Metropolitan Community Church
BOARD MEETING MINUTES – Sunday, March 15, 2020 *(recorded)*
Current Board: Mari Gilman, Sandy Speck, Judy Pendleton,
Dawn Ozanne-Tolman, Julie Russell

BOARD PRESENT: Mari Gilman, Sandy Speck, Dawn Ozanne-Tolman, Judy Pendleton, Julie Russell

BOARD ABSENT: N/A

LAY DELEGATES: N/A

OTHERS PRESENT: Jackie Gascho, Sharon Smith, Kathy Waite, Elizabeth Jensen-Forbell, Lydia Williams, Carol Novak, Shirley VanRy, Ruthie Laino, George Fenimore, Nyk Peppard, Betty Adams, Anna Hart, Dick Jones, Jan Wiley

Active Members: 91

TASK ITEMS

- The meeting began at 12:08 PM
- Mari shared an Opening Prayer.
- Review of the agenda. Add discussion on Coronavirus.

CONSENT AGENDA REPORTS

CLERK'S REPORT

The minutes from February 14, 2020 meeting were presented.

MOTION to accept the February minutes Speck/Russell, Passed

TREASURER'S FINANCIAL REPORT

- February weekly average \$1,469, January budgeted \$2,069. \$22,250 in our ledger account.
- Miscellaneous expenses: line 16 – insurance premium from renewal on March 1st. Afterwards we pay monthly for 9 months. If we sale property this will be adjusted.
- February taxes and withholdings have been paid.
- On March 3rd we have filed our annual financial report with UFMCC.

MOTION to accept the Treasurer's reports Ozanne-Tolman/Russell, Passed

MINISTRY REPORTS AS NEEDED:

FACILITY/GROUND MAINTENANCE REPORT: Grass is starting to grow and we may need help with lawn mowing.

CONTINUING BUSINESS

Pastoral Transition: No updates from the last Board meeting. We were told we need to fill the pulpit for the month of April.

Betty asked about Kathy preaching. Mari said Kathy did reach out and she will get back with her.

Selling the Property/Land: Buyer asked for closing to move from 4/20 to 4/30. Also, we have to sign a document as a Board stating the Clerk is responsible for signing the closing documents. Mari is meeting the buyer tomorrow to look over the building.

Relocation Plan: We were going to have a meeting today after church; however, we are going to cancel today. Sandy is leading efforts to call leads for areas to lease. Near Lewis Speedway they have storefronts where two other churches are leasing. Lydia and Mari visited the St. Augustine Spiritual Living Center to see if we wanted to use their facilities. Also, they may be interested in acquiring our chairs. Tomorrow Mari is speaking to Temple Bet Yam as a possibility as well. Even though we are concerned about public transportation to our new church location, St Augustine has no public transportation on Sundays.

Social Media Policy and Code of Conduct: Lydia updated and Mari reviewed with her. Policy was presented in the Board Meeting packet. We will send out in mid-week and also on website.

Motion to Accept the Adoption: Ozanne-Tolman/Speck, approved

Boat on Property: We were going to send a letter in February to Karen; however, Kathy spoke with her and Karen agreed to move it. If Karen has not removed in the next 10 days she will get a lost title and she will donate it.

NEW BUSINESS

Active Membership Roster Review: Members not meeting active criteria have been reviewed and a list of 21 people to determine who will be contacted for removal of membership if no longer interested in participating. Elizabeth said that Susan Staples sometimes attends the Jacksonville POD. Discussions with congregants about what it costs for these members to stay active as a Member is \$1.25 each month which pays for the UFMCC retirement fund.

21 members to be contacted: Lynne B, Sam B, Amanda B, Coretha B, Robin C, Jan C-F, Olive C-F, Tony D, Susan D, Kathy D, Karen H, Jackie H, Sandy M, Shirlee R-M, Monica R-M, April R, Braxton R, Melissa S, Susan S, Danielle T, Chelsea V.

Motion to Accept the Notification of Removal: Gilman/Ozanne-Tolman, approved

Karla asked to remove her membership along with Mary Lynn's. If the 21 people above and Karla/Mary Lynn are removed this will take our membership to 68.

April Board Schedule Completed: (*counter)

04/05: Sandy and Dawn
04/10: Mari and Julie
04/12: Judy and Mari
04/19: Julie and Sandy
04/26: Dawn and Judy

LifeLine Screeners: They will be here on April 9th and Dawn will be here to let them in and handle anything they need as a Board Member.

Outreach for FCMCC Charitable Giving: Julie mentioned we may want to wait until we move to our new location. It was brought up we may want to consider Pie In the Sky.

Motion to Donate \$100 to Pie In the Sky: Speck/Ozanne-Tolman, approved

New P.O. Box: We have a new PO Box to utilize while we are moving.

Sunday Services during Corona Virus: Many churches are closing temporarily, except online sermons, during the virus outbreaks. We need to consider this and close our book and POD studies as well. We will close the face-to-face meetings until the end of March (next 2 Sundays). We will send out in mid-week memo and the website.

The meeting ended at 1:26 PM and was followed by a closed session.

Submitted by Dawn Ozanne-Tolman

FirstCoast Metropolitan Community Church
BOARD MEETING MINUTES – Sunday, May 17, 2020 *(recorded)*
Current Board: Mari Gilman, Sandy Speck,
Dawn Ozanne-Tolman, Julie Russell

BOARD PRESENT: Mari Gilman, Sandy Speck, Dawn Ozanne-Tolman, Julie Russell

BOARD ABSENT: N/A

LAY DELEGATES: N/A

OTHERS PRESENT: None

Active Members: 86

TASK ITEMS

- The meeting began at 3:00 PM
- Mari shared an Opening Prayer.
- Review of the agenda. **Motion to Accept Agenda Speck, seconded Russell. Motion Passed.**

CONSENT AGENDA REPORTS

CLERK'S REPORT

The minutes from April 19th, 2020 meetings were presented.

MOTION to accept the April minutes Russell/Speck, Passed

TREASURER'S FINANCIAL REPORT

- April weekly average \$2,147, \$1,624 weekly YTD, \$2,069 weekly Budget
- Miscellaneous sales: \$66 from goods from property
- Sale of church proceeds added to Building Fund. If money is needed, we will transfer into regular account and then the 10% due to UFMCC will be paid. The proceeds were deposited into the Building Fund given it was for sale of the building and property.

MOTION to accept the Treasurer's reports Gilman/Russell, Passed

MINISTRY REPORTS AS NEEDED:

POD Group: Mission Possible (Jax) meeting on Zoom. Rainbow POD plans to start meeting in person in very small numbers to keep distancing. SONShine POD is meeting in driveways with social distancing.

Outreach: Lydia is still putting bags together for the homeless. We are also planning on putting bags together for church members.

CONTINUING BUSINESS

Pastoral Transition: May is covered. Jackie will fill the pulpit 2-3 times next month. Wanda introduced us the Rev. Catherine Alexander and Rebecca Wilson (just put into positions at UFMCC) to assist us with a gap pastor/duties.

Selling the Property/Land: The closing documents were shared with all Board Members and will be added to the minutes. We also had a penalty clause if we paid off our mortgage earlier. The name of the church was Metropolitan and not Metropolitian. This was brought up to the title company and they stated this was not important except for the document filed with the State which was changed before signature by the Clerk.

Relocation Plan: The final plan was shared. The only remaining task was to post items no longer needed on SwipSwap or Marketplace. We also received a lease agreement from Temple Bet Yam for when we decide to meet in person again, if we still are interested in using at that point. Also, Limelight reached out and let us know they may be interested in leasing to us. We will likely discuss with them.

Meeting in Person: We will review every 30 days to determine when it is appropriate to meet in person. We will continue virtual services until then.

Boat on Property: It was removed on April 24th.

Active Membership Roster Review: The clerk still needs to send the notification to all members moved to inactive status.

NEW BUSINESS

Membership update: Kathy and Mardelle asked to have the membership removed. This will take our membership to 84,

Copier: The lease for the copier is still active. Since Mari is doing most of the copies needed, she would like to move it to her house. The board agreed.

Proclaim Software: Mari made a motion to not renew Proclaim given we are not meeting in person and that alternative software is available.

The next Board meeting will be on June 21st at 2:00PM at Mari's house.

The meeting ended at 4:03 PM and was followed by a closed session.

Submitted by Dawn Ozanne-Tolman.