

**FirstCoast Metropolitan Community Church**  
**BOARD MEETING AGENDA**  
**Sunday, August 16th – BOARD MEETING via ZOOM**

2020 – Connecting with Christ

Current Board: Pastor Jackie Gascho – Moderator, Mari Gilman-Vice Moderator, Treasurer,  
Dawn Ozanne – Clerk, Sandy Speck, Julie Russell  
*CURRENT ACTIVE MEMBERSHIP – 62*

**Opening Prayer**

**Review of Agenda & Motion to Accept**

**REPORTS**

**Clerk of Board Report**

Minutes from July 19th, 2020 BOD Meeting (Dawn)

**Financial Report**

July 2020 Income & Expense Report  
Misc Items (Taxes, Assessment Report)  
NEW Actual Budget July – Dec 2020

**Ministry Area Reports (As Needed)**

POD Meetings  
Service Ministry

**Pastoral Transition Update**

Filling the Pulpit for August  
Review Roles & Resp of CGP and ILP

**Relocation Plan Update**

1. Establish 'Next Location Planning Team' via Zoom
2. New FC MCC Signs (Sandy)
3. Storage Update (Mari)

**Covid-19 & Meeting in Person Update**

1. Review and Update Current Plan as Needed
2. Meeting to Discuss Prep Plans
3. Survey for Members & Friends (schedule in September)

**CARRY OVER ITEMS**

1. 2021 BOD Nominating Planning (Sandy)
2. Web Site: Our History

**NEW BUSINESS**

1. Membership Changes (Dawn)
2. Transition of Administrator Tasks (Mari)
3. September BOD Meeting

**Close in Prayer**

**Closed Executive Session**

*next time*

**FirstCoast Metropolitan Community Church**  
**BOARD MEETING MINUTES – Sunday, July 19, 2020**  
**Current Board: Mari Gilman, Sandy Speck,**  
**Dawn Ozanne, Julie Russell**

**BOARD PRESENT:** Mari Gilman, Sandy Speck, Dawn Ozanne, Julie Russell  
**BOARD ABSENT:** N/A  
**LAY DELEGATES:** N/A  
**OTHERS PRESENT:** Jackie Gascho  
**Active Members:** 62

**TASK ITEMS**

- The meeting began at 2:10 PM
- Jackie shared an Opening Prayer.
- Review of the agenda. Motion to Accept Agenda Gilman seconded Speck. Passed

**CONSENT AGENDA REPORTS**

**CLERK'S REPORT**

The minutes from June 21, 2020 meetings were presented. A few grammatical changes and spelling adjustments were made.

**MOTION to accept the June minutes /Russell, Passed**

**TREASURER'S FINANCIAL REPORT**

- June weekly average \$905, \$1,396 weekly YTD average, \$2,069 weekly Budget

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**MOTION to accept the Treasurer's reports Gilman/Ozanne, Passed**

- Reviewed the 2020 Adjusted Budget (July- December 2020). With the adjustments on expenses are weekly budget needs move from \$2,069 to \$1,396.

**MOTION to accept the Adjusted Budget Gilman/Russell, Passed**

**CONTINUING BUSINESS**

**We Care Bags:** Bags were delivered and many individuals we seen in person (distance appropriate). Received great feedback from everyone seen in person or that called.

**Pastoral Transition:** The latest schedule was shared with the Board through August. Need to report out to the congregation that we are working with UFMCC on our progress for a longer-term solution.

**Relocation Plan:** Decided we want to have a Zoom call meeting with congregants to discuss our options for relocation. Share that both Temple Bet Yam and Limelight are possible options along with impacts to service start times.

**Meeting in Person:** We will not have service until the rest of this year for in-person, in door services.

**Non-Active Membership Letter:** The letter went out to 21 people. Mari shared replies she received. Individuals had until July 17<sup>th</sup> to respond. This brings are membership down to 62.

**MOTION to accept the adjusted Membership count Ozanne/Gilman, Passed**

**NEW BUSINESS**

**Board Membership:** Mari reviewed the By Laws and 5 Board Members are the minimum. Many individuals (Sandy and Mari) are not eligible to rerun. Dawn can rerun and is up in January. Julie is the only remaining Board Member not up in January. Given the unrepresented times we may need to consider a different approach for board stability and elections in January. Jackie to discuss with an elder for additional insight and thoughts and understand fellowship by laws that may assist with this.

**Board Nomination Packet:** Sandy and Julie to work on the packet based on the previous questions.

**Website:** The Board packets will be added to the website starting tomorrow.

The next Board meeting will be on August 16<sup>th</sup> at 2:00PM at Mari's house or on Zoom based on COVID impacts.

**The meeting ended at 3:27 PM and was followed by a closed session.**

Submitted by Dawn Ozanne

**FirstCoast Metropolitan Community Church**  
**BOARD MEETING Updated MINUTES – Sunday, June 21, 2020** *(recorded)*  
**Current Board: Mari Gilman, Sandy Speck,**  
**Dawn Ozanne, Julie Russell**

**BOARD PRESENT:** Mari Gilman, Sandy Speck, Dawn Ozanne, Julie Russell  
**BOARD ABSENT:** N/A  
**LAY DELEGATES:** N/A  
**OTHERS PRESENT:** Jackie Gascho  
**Active Members:** **83**

**TASK ITEMS**

- The meeting began at 2:10 PM
- Julie shared an Opening Prayer.
- Review of the agenda. Motion to Accept Agenda Speck, seconded Ozanne. Passed

**CONSENT AGENDA REPORTS**

**CLERK'S REPORT**

The minutes from March 15th and May 17, 2020 meetings were presented.

**MOTION to accept the March and May minutes Ozanne/Russell, Passed**

**TREASURER'S FINANCIAL REPORT**

- May weekly average \$837, \$1,439 weekly YTD average, \$2,069 weekly Budget

**MOTION to accept the Treasurer's reports Russell/Speck, Passed**

**Re-designation of Designated Funds:** Money for Puerto Rico still sitting. Mari reaching out to Giselle. Funds for children services being consolidated to JAM. Money in for drainage, need to know where they want the funds to go since we no longer have the property.

**Budget Adjustments:** Given the changes in our expenses and our tithes we need to make adjustments to the budget to show the new expenses going forward.

**MINISTRY REPORTS AS NEEDED:**

**POD Group:** Rainbow POD plans has had 4 meetings in person with no more than 8 people attending to keep social distancing. Mission Possible POD are still meeting on Zoom. They are limited to 40 minutes and then they are knocked off and then had to sign back on under the free version. They asked if the Board could fund the next level up to prevent this. The Board recommends that they could collect the fees as part of the POD offering. Also, they are no longer teaching POD lessons. SONShine POD is now meeting on Zoom due to the heat.

**CONTINUING BUSINESS**

**Pastoral Transition:** The latest schedule was shared with the Board for preaching coverage.

**Relocation Plan:** Zoom call to be set up with LimeLight to discuss possible future rental. **Current plans are to meet at** Temple Bet Yam but it would require having our service much later in the day (1:30) **due to Hebrew School beginning in September..**

**Meeting in Person:** We need a prep meeting to discuss how we will transition back into church. We also will be doing a survey. Given the current spike in new cases, we will suspend in person meetings including POD. We will review every 30 days to determine when it is appropriate to meet in person. We will continue virtual services until then.

**Non-Active Membership Letter:** Mari developed letter to go out to 21 people. Mari and Julie to send out at the same time and to give them about 2 weeks to **reply** before removing them. **Reviewed and approved the** letter template that will be going out regularly **each time the** members is reviewed for eligibility. **Linda Smith requested her membership be removed. Dawn responded to Linda on behalf of the BOD recognizing her request that we honored. That reduced the active members to 83.**

### **NEW BUSINESS**

**COVID Survey:** Mari provided a survey used by other churches to check in on their members and their concerns and preferences as they move back into church in the future. **We will review and provide feedback at the July BOD meeting of any changes prior to setting it up on Survey Monkey.**

**Virtual Services:** Jackie worked with FaceBook to prevent blocking of music and video from CCLI. We have all proper licenses for music, video and live streaming. We also have a DropBox for keeping necessary files. Steady people joining and even past members/friends are starting to join. Our numbers are higher than in-person services.

**We Care Bags:** Bags for Members and Friends of the church will be delivered to everyone (Except a few that have to be mailed). Information and small gifts will be enclosed to stay in touch and make a connection. Board Members divided up the list of individuals and decided who they would bring the bags to this week.

The next Board meeting will be on July 19<sup>th</sup> at 2:00PM at Mari's house or on Zoom based on COVID impacts.

**The meeting ended at 3:41 PM and was followed by a closed session.**

**Submitted by Dawn Ozanne**